



Dear Commercial Exhibitor:

We cordially invite you to apply for admission to the Chillicothe Halloween Festival. This three-day event features Halloween, fall/autumn, paranormal exhibits, free entertainment, and activities. Commercial exhibitors include any non-cash & carry vendors (lead generation, schedule estimates, etc.)

The dates for the festival are: October 13 – 15, 2023

Friday: 11:00am – 10:00pm

Saturday: 10:00am – 10:00pm

Sunday: 10:00am – 6:00pm

A. SETUP/TEARDOWN:

Setup will be on Thursday, October 12, 2023 2:00pm – 8:00pm and/or Friday, October 13, 2023 9:00am – 11:00am.

Booths must be ready for attendees by Friday, October 13, 2023 at 11:00am.

Teardown will be Sunday, October 15, 2023 after the festival closes. Must be out of the park before Monday, October 16, 2023.

B. FEES:

Your own set up/tent:

10'x10' with electric: \$300.00

20'x10' with electric: \$450.00

C. GENERAL INFORMATION:

1. Electric will be provided at the rear of each booth. Each hookup cannot exceed 20 amps. Each vendor should bring a 14/3 grounded extension cord and a plug-in strip to accommodate your electric needs.
2. Must provide a 2023 tagged and updated fire extinguisher per booth.
3. Vendors must provide their own cover at night. Security will be provided when festival is not in operation.
4. There will be a \$50.00 penalty charged for applications not received by the deadline of July 31, 2023. This penalty will also be added if you just “show up” at the festival without a reservation.
5. If you will need a hotel room, Quality Inn is the festival sponsor hotel. You can make reservations by calling (740) 775-3500. The hotel is located at 20 N. Plaza Blvd. 1.6-miles from the venue (Yoctangee Park)

D. REQUIREMENTS

1. No shooters, poppers or stink bombs are permitted.
2. Minimum 14/3 grounded electric cord 100 ft. in length.
3. 4 – 100 watt bulbs allowed per 10 ft. space. No floodlights or quartz lights permitted.
4. Booths must be staffed during all festival hours. No early tear-down.
5. You are expected to keep you area free of trash and debris by cleaning your booth space.
6. No motor homes or vehicles are to be parked inside the festival. Please ask for parking information up arrival. If you park in the area of the festival activities you will be ask to move your vehicle.
7. No mopeds, golf carts or pets allowed in festival area during festival hours.
8. No generators are permitted.
9. No animals are to allowed to be sold.
10. Demonstrations are encouraged.

E. APPLICATION DEADLINE:

1. Please return this contract by July 31, 2023 along with check or money order made payable to: Chillicothe Halloween Festival. We will not be handling any monies at or during the festival.
2. If your contract is not received by the deadline, your spot is not guaranteed. We reserve the right to limit the number of vendors selling similar items.
3. Mail to:
Chillicothe Halloween Festival
230 N. Plaza Blvd.
Chillicothe, Ohio 45601

Please return the contract to the above address. Remember to make a copy for yourself. If your contract is not accepted all items will be returned to you.

If you have any questions, please call Gene Betts (740) 649-1690 after 5:00pm.

****Call two-weeks prior to the festival to confirm your reservation****



COMMERCIAL CONTRACT

Name: _____ Phone: (____) _____

Address: _____

City/State: _____ Zip Code: _____

Email: _____

Items to be sold/displayed (continue on back): _____

Setup Fee:

10'x10' - \$300.00 10'x20' - \$450.00

Late Fee (After 7/31/23) \$50.00

Grand Total: _____

Exhibitor named above agrees to participate in the Chillicothe Halloween Festival. Each vendor must provide everything that he/she will be using. This includes table, chairs, extension cords, lights, table cloths, trash bags and booth cover display at night. In consideration of the space leased to lessee by the Chillicothe Halloween Festival, that the lessee will, at sole expense of lessee, hold the Chillicothe Halloween Festival, together with each every and all of its officers and employees, harmless and blameless from any and all claims, suits or other legal actions, for damages arising out of the lease of the premises set forth herein. Further, lessee promises and agrees to provide a defense, at the expense of the lessee, to the said Chillicothe Halloween Festival, of and for any litigation entered against said Chillicothe Halloween Festival.

We further contract with the Chillicothe Halloween Festival, that any and all space so leased to use by the aforesaid society will be used by us and not released or sublet, and in the event that any person, persons, firm, partnership, corporation or concession is found using or occupying the space leased to us by the aforesaid society, then the Chillicothe Halloween Festival shall have the right at their discretion, to remove or eject such persons, or charge them the full price for such space and the price that was paid by us for such space shall be deemed forfeited by us to the Chillicothe Halloween Festival.

Exhibitors agrees not to hold the Chillicothe Halloween Festival, festival committee, the City of Chillicothe and County of Ross, responsible for any suits, damages, claims, loss or damage of property sustained while participating in the Chillicothe Halloween Festival. The Chillicothe Halloween Festival reserves the right to cancel privileges of participants for actions that create situations, which, in the view of the Chillicothe Halloween Festival, work to detriment of the public or integrity of the festival.

Exhibitor's Signature

Date

Chillicothe Halloween Festival Representative

Date

Please Return: Contract & payment in full. Make checks payable to: Chillicothe Halloween Festival
Mail to: 230 N. Plaza Blvd., Chillicothe, Ohio 45601

IMPORTANT NOTES: Minimum 14/3 electric cord, maximum 100 ft. in length. 4 – 100 watt bulbs allowed per 10 ft. No floodlights or quartz lights allowed. No motor homes or vans allowed in festival area. Booth must be staffed during all festival hours. No early tear down. No mopeds, golf carts, or pets in festival area during festival hours. Be prepared to setup on pavement or grass. Cancellations must be made 14-days prior to festival. No generators permitted. Please retain a copy for your records.

Call two-weeks prior to festival to confirm your reservation.